

**BRIAR CREEK BOROUGH
JANUARY 27, 2016 WORK SESSION**

The work session was called to order by W. Bruce Michael at 7:00 P.M.

Members of Council present were Emery Seeley, James Long, Jennifer Kulesza, E. James Seeley, David Kershner, W. Bruce Michael and Mayor Vernel Creveling. Zoning Officer Ronald Bogart and Secretary Amy Evans were present as well. Council Member James Long, and Junior Council Members Casey Curtin and Ronald Parker were not in attendance.

Citizens Harry and Linda Reinhardt were present and had no comments.

Council discussed the Roadside Lawn/Weed Maintenance Contracts from R. J. Blenis Excavating & Concrete for \$810 per cut to \$950 per cut for five years and from Mike Winder Contracting for \$825 per cut to \$1,010 per cut for five years.

On motion of Emery Seeley, and seconded by David Kershner, with the rest of Council in agreement, the Roadside Lawn/Weed Service Contract from R. J. Blenis Excavating & Concrete is accepted and shall be ratified at the next Council Meeting.

W. Bruce Michael announced a change to the Building and Grounds Committee due to the availability of personnel. Those on the Building and Grounds Committee retroactive to January 5, 2016 are Emery Seeley, E. James Seeley and Jennifer Kulesza.

Council discussed the need for Jennifer Kulesza to have an ID badge as a Council Member.

Council discussed the cost of \$336 for converting the street lights to LED through PPL. The savings is estimated at \$20 per month.

On motion of Jennifer Kulesza, and seconded by E. James Seeley, with the rest of Council in agreement, the Borough will move forward with street light LED conversion at a cost of \$336 and the decision shall be ratified at the next Council Meeting.

Council discussed the Summer Maintenance required for 2016. Revisions shall be made to the bid specifications and considered at the next Council Meeting.

Council discussed an Agreement from the Auditor for the 2015 Audit to be completed for \$5,100.

On motion of Emery Seeley, and seconded by David Kershner, with the rest of Council in agreement, the Auditor agreement for the 2015 Borough Audit at the rate of \$5,100 and the decision shall be ratified at the Council Meeting.

Council discussed the 2016-2017 Costars Contract for the procurement of road salt. Council will consider the contract at the March 2, 2016 Council Meeting after reviewing an estimate of the amount of road salt in stock at that time.

Mayor Creveling requested that Council consider a raise in salary for Mary Hittle to \$60 per month.

On motion of E. James Seeley, and seconded by David Kershner, with the rest of Council in agreement, Mary Hittle will receive a raise to \$60 for cleaning the Borough Building and it shall be ratified at the next Council Meeting.

Council reviewed the list of bills provided by the Borough Secretary as well as the cost savings review of winter maintenance costs.

Mayor Creveling discussed two calls he received regarding the snow plowing from the January 23, 2016 winter storm. E. James Seeley confirmed that R. J. Blenis Excavating & Concrete had two trucks out plowing. W. Bruce Michael added that the sun that was able to shine on the pavement on Park Road due to the tree trimming which caused the snow to melt more quickly.

The Planning Commission requested that Council consider discussing brochures with maps for the residents of the Borough for 2017, the Centennial for the Borough. In addition it was suggested that the Borough contact the Press Enterprise for a possible article on the Borough Centennial where a request can be made for Borough artifacts to be displayed for the residents.

Council discussed a shed in the mobile home park that is blocking the line of sight egressing onto Park Road. The Zoning Officer, Ronald Bogart, informed Council that he has spoken to Scott Berlin concerning the issue and that he will contact the tenant and request that the shed be moved. In addition, Ron Bogart will send both the tenant and Scott Berlin a written request for the same.

Council discussed adding the Prime Time Afterschool Program to the Borough website as well as a link to the Berwick Area Joint Sewer Authority.

The Borough Secretary provided Council with Meeting and Work Session Minutes for review as well as Meeting Minutes for the Berwick Area Joint Sewer Authority.

Council acknowledged that the Borough has not received any complaint forms from residents.

Council discussed an issue of a second EDU required for a gym in the Borough. E. James Seeley reported that the Berwick Area Joint Sewer Authority is handling the matter.

Mayor Creveling discussed the grant application that was submitted by the Borough Secretary for the purchase of traffic calming devices for Park Road. Jay Jarrett informed the Mayor that they will be sending surveys to some residents to add to the application packet.

Emery Seeley discussed a request from the Prime Time After School Program to install an additional security camera in the parking lot at no cost to the Borough.

E. James Seeley discussed the Columbia Montour Borough's Association Meeting.

With no further business, the Work Session adjourned at 8:35 PM.

Amy Evans
Borough Secretary